



Openings for Bilingual Immigration Attorneys for Vulnerable Populations Program

Catholic Legal Services of Miami (CLS) is a non-profit organization that represents low-income immigrants without reference to their race, religion, gender, ethnic group, or other distinguishing characteristics. CLS seeks a bilingual Spanish-speaking attorney to work with our vulnerable populations team which serves families and unaccompanied children facing removal proceedings before the Miami Immigration Court and in local state courts.

Location:

- Miami (Downtown) - 28 W. Flagler Street, Miami, FL 33130

Duties:

- Provide legal representation in immigration proceedings before EOIR Immigration Courts; appellate proceedings before the Board of Immigration Appeals; proceedings in family and dependency courts; proceedings before the US Citizenship and Immigration Services (USCIS);
- Manage heavy caseloads dealing with complex immigration issues including asylum, Special Immigrant Juvenile (SIJS) status, and/or T or U nonimmigrant status; and state court proceedings seeking orders necessary to support SIJ applications;
- Provide legal orientations and screenings via Zoom or in person when conditions allow;
- Comply with reporting to funders and regular data management;
- Participate in meetings, calls and communications with stakeholders;
- Provide mentorship and trainings in order to recruit and train pro bono attorneys; and
- Engage in outreach and education in the area of immigrant rights.

Qualifications:

- Membership of the Florida Bar or other state Bar (eligible to practice in immigration proceedings) required;
- Experience and/or interest in working with vulnerable populations;
- Fully bilingual, including reading and writing, in English and Spanish or English and Haitian Creole required; Trilingual applicants who speak English, Creole and Spanish are highly encouraged to apply;
- Excellent research and writing skills, communication skills, organizational skills, self-motivation, and an ability to work collaboratively with others; and
- Adept at interacting with a variety of people and comfortable in a busy, open work environment.

Please email a resume and cover letter to kpadron@cclsmiami.org and pbicharatorres@cclsmiami.org. A writing sample and references may be requested before a second-round interview.

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28 West Flagler Street, Suite 1000
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